



Law Clerks

Duties and Qualifications

Duties

- Conduct legal research
- Prepare bench memos and orders
- Verify citations



- Assist judges during courtroom proceedings
- Communicate with counsel regarding case management

Qualifications



Citizenship Requirements:

- Must be a U.S. citizen
- Hold a current green card, or
- Meet the requirements specified for employment in the judiciary

Qualifications (Cont'd)



- A law school graduate
- Certified as having completed all law school studies/requirements and awaiting your degree

Qualifications (Cont'd)

Have one or more of the following attributes:

- Upper third law school class standing
- Experience on the editorial board of a law school review
- Graduation from such a school with an LLM degree; or
- Proficient in legal studies, which in the opinion of the judge, is equivalent to the other basic qualifications listed



Qualifications (Cont'd)



Must undergo an FBI fingerprint check



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