



OSCAR

Online System for Clerkship
Application and Review



E-Newsletter

November 2018

Non-Judiciary



Welcome

The OSCAR Program Office is excited to present a new OSCAR newsletter. The bi-monthly e-newsletter will include program news, upcoming training events, system updates, learning resources, tips, and tools to help users manage the federal clerkship and staff attorney hiring process.

Prepare for System Archiving

OSCAR's annual system archiving is underway!
Here's what you need to know.

Applicants:

To retain your records, download applicant account materials **prior to December 13**. To maintain your account, log into the system **prior to December 13**.

[Learn more >](#)

Recommenders:

To retain your records, download recommendation letters/templates **prior to December 13**. To maintain your account, log into the system **prior to December 13**.

[Learn more >](#)

Law School Administrators:

To retain your records, download applicant account materials and recommendation letters/templates **prior to December 13**.

[Learn more >](#)



NO DOWNTIME
OSCAR will remain fully
functional.

Coming Soon: OSCAR Version 8

The following system enhancements will be deployed in January 2019:

- Accommodating students with Alternate Graduation Dates (AGD) with 2 years of law school grades
- Opt-in or opt-out feature for non-faculty recommenders and law school administrators
- Search by state in basic search and save searches



OSCAR Access Dates

Law school students graduating in 2020 will gain access to OSCAR on **February 6, 2019** to register for an account, upload documents, search for clerkship positions, and build online applications. The system will store these applications and release them to judges on **June 17, 2019**.

[More Information](#)

Training & Resources

Are you applying, submitting a recommendation, or a law school administrator assisting applicants and recommenders? The OSCAR Program Office provides training for all users throughout the year. Check below for upcoming training events.



Ready...Set... Archive!

The OSCAR Program Office is offering a webinar regarding annual system archiving. Register now for an overview of the archiving timeline and how it affects you.

Recommenders:

Tuesday, November 27:
11am - 12pm ET >

Applicants:

Thursday, November 29:
11am - 12pm ET >



Training at Your Own Speed

If you are unable to attend scheduled training events, the OSCAR Program Office offers one-on-one training for any course to all users.

[Request a one-on-one training session with the OSCAR Program Office >](#)



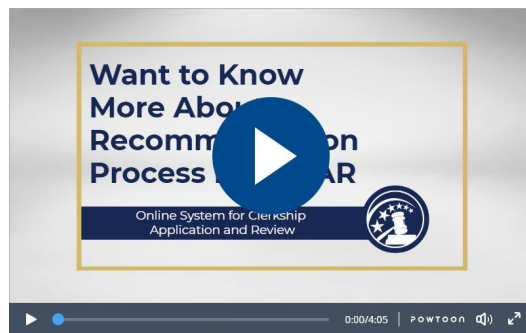
Additional Resources

From tip sheets to video tutorials, we provide unlimited education that is also mobile friendly.

[Overview of the OSCAR year for LSAs >](#)

[Recommender Resources >](#)

[Applicant Prep Kit >](#)



Learn About the OSCAR Recommendation Process

Watch our introduction video to OSCAR and learn how to respond to and check the status of recommendations.

Play Video

OSCAR Insights Lab

Help us build the next generation of OSCAR!

- Receive invitations to preview and test new OSCAR web features and designs
- Participate in activities such as user testing sessions
- Give insights to help improve and enhance OSCAR

You share. We learn. **[Join Today >](#)**



How Do I...Run Reports?

Law school administrators may want to run reports using data that will no longer be available after system archiving is performed. This includes reports such as Recommender Lists by School, Applicants with Applications, Last Logins of Applicants, or any other data needed for your records. Information on how to run reports is located on the OSCAR website.

Just a Few Friendly Reminders

- Applicants, please notify recommenders about recommendation requests prior to adding them in OSCAR
- Contact the OSCAR law school administrator in your Career Services Office for application assistance
- **The OSCAR office is CLOSED for the following holidays:** Veterans Day, Thanksgiving Day, Christmas Day, New Year's Day

Message from OSCAR Management

As fall transitions to winter, OSCAR transitions to Version 8 providing new features for applicants, law school administrators, and recommenders. We're making small adjustments to accommodate users and improve usability, so stay tuned for more updates in our January/February issue. Thank you for being patient with us as we aspire to make OSCAR better.



Laura W. Simon
Administrative Office of the
United States Courts

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