



OSCAR

Online System for Clerkship Application and Review

Sample Recommendation Letter Template

The screenshot shows a rich text editor window with a toolbar at the top. The text inside the editor is centered and reads:

Professor John Public
Fictional University School of Law
2112 Academia Way
Washington, DC 20001
john.public@fiction.edu

[date]

[honorable_judgename]
[formatted_address]

Dear Judge [judge_lname]:

{insert the body of your letter here}

Sincerely,

John Public
Professor of Fictional Studies

Path: p

Sample Recommendation Letter Template – Text with Merge Codes

{Recommender name}

{Recommender address}

[date]

[honorable_judgename]

[formatted_address]

Dear Judge [judge_lname],

{Insert the body of your letter here}

Sincerely,

{Recommender name}

{Recommender title}



Contact OSCAR

oscar-support@ao.uscourts.gov

866-666-2120 (toll-free)

8 a.m. – 5 p.m. (ET) Monday – Friday